

# Oxfordshire Hockey

Supporting hockey development across the county

## Juniors

[www.oxfordshirehockey.org.uk](http://www.oxfordshirehockey.org.uk)



### JOB DESCRIPTION – County Team Manager

<b>JOB TITLE</b>	<b>MANAGER</b>	
<i>Status</i>	Volunteer	
<i>Description</i>	To manage the running of a county age-group side for entry into the county championships. To ensure the selection process is fair and equitable. To work with the Head Coach in running the programme.	
<i>Key Tasks</i>	<ul style="list-style-type: none"> <li>• Working with Head Coach set the programme for the season and book relevant pitches according to an agreed budget</li> <li>• Ensure good communication between all coaches, clubs, schools, umpires and players over training and match dates.</li> <li>• Work with Coach, Assessors and Assistant Coaches to oversee a fair and equitable assessment process.</li> <li>• Collect subscriptions and match fees and return to the Treasurer</li> <li>• Oversee feedback to selected and non-selected players.</li> <li>• Be accountable for the squad and coaches with respect to code of conduct and Child Protection.</li> </ul>	
<i>Key Contacts</i>	<ul style="list-style-type: none"> <li>• Youth Development Committee.</li> <li>• Head Coach, Assistant/GK Coaches, Assessors.</li> </ul>	
<i>Qualifications</i>	<i>Essential</i>	Willingness to help manage, motivate and develop a squad.
	<i>Desirable</i>	Valid enhanced CRB check. Appropriate First Aid qualification ScUK Good Practice and Child Protection certificate. Coaching qualifications.
<i>Attributes/Skills</i>	Excellent communicator with previous experience of working with young people. Well organised with experience of budgeting and managing money.	
<i>Commitment</i>	Selection Process and Development days (6-8 sessions). County Championship (3 or 4 Sundays). County Tournament (Girls only – one Sunday) County Coaches and Managers meetings (3 or 4 per year).	
<i>Benefits</i>	Travelling expenses if requested. Support from OHA to attend coaching or training courses.	

All volunteers working with Oxfordshire Hockey Association (OHA) are expected to work to the highest standards and adopt best practice at all times. These standards are laid down in the document entitled "Coaching Practice and Child Protection" and the equity policy statement of the OHA which are available from the downloads section of our web site.